

COFFEE CREEK VOLUNTEER FIRE DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 18, 2011

PLACE AND DATE: The regular monthly meeting of the Coffee Creek Volunteer Fire District Board of Directors was held on Thursday, August 18, 2011, at the Fire Hall.

CALL TO ORDER: The meeting was called to order at 6:02 P.M. by President John Eaker.

MEMBERS PRESENT: Members Debbie Amoss, Ken Comer, John Eaker, Larry Fitzsimons, Keith Groves and Dave Overly were present. Members Sheri Cooper and Lynette Vandergrift were absent.

OTHERS PRESENT: BeeJay Groves and Rusty Mauk were also present.

MINUTES: The minutes of July 21, 2011, were approved on a motion made by Debbie, seconded by Ken and unanimously passed.

TREASURER'S REPORT: Balance and Reconciliation Sheets through July 31, 2011, list Current Total Assets of \$102,973.83.

FIRE/MEDICAL REPORTS: Rusty reported that during the month of July there were three traffic collisions (all Coffee Creek), four medical calls (one in Coffee Creek), one search and rescue (Coffee Creek) and four trainings. Rusty has applied for a \$500.00 grant for five new pagers. Rusty advised that two Responders are planning to take advanced training, the fees of which will come under his discretionary spending limit.

BUILDINGS&GROUNDS: Minor toilet problem reported.

COMMUNICATIONS: Rusty trying to talk Steve Renton into taking over Communications duties.

VEHICLE MAINTENANCE: Rusty advised of the need for new hoses for the KME truck. He was asked to present cost figures at the next meeting.

ADDRESS LIST: Angela Jones has brought the address list up to date.

NEWSLETTER: Dave reported that Newsletter deliveries will start tomorrow. Larry offered to take over the Newsletter next year.

- AUDITOR: Ken has sent letter of engagement to Martin Hutchison.
- THANK YOU'S: Larry shared copies of thank you letters he recently sent to the Duracell and NVSC companies, in response to their recent battery donations
- CHIEF'S COMPUTER: Dave was thanked for purchasing and setting up the Chief's new computer, which is up and running.
- HOUSEKEEPER: Dave reviewed information he has obtained re IRS factors for determining sub-contractor status.
- DONATIONS: Larry is working with the North Valley Bank on setting up a credit card donation system.
- OCTOBER BARBECUE: Debbie asked for, and received, suggestions for a chair person for the October Barbecue. Barry Bowen has offered to get food and workers, but will be out of town.
- ISO AUDIT: Debbie reported that information from the water companies is trickling in. Rusty reported the same for fire information. Rusty advised of delivery problems with the new hoses.
- FUND TRANSFER: Ken reported the authorized transfer of funds from savings to checking is being processed. Cash flow status is good.
- ELECTION: Dave is only Board member to file for re-election.
- SECURITY CAMERAS: Keith made a motion to authorize Dave to spend \$400.00 for the purchase of two security cameras. Ken seconded the motion. After discussion, Keith withdrew the motion and made a new one authorizing Dave to spend \$600.00 on four cameras. Ken seconded the motion. Unanimous.
- REIMBURSEMENT: The promised reimbursement from T.R.A.C. has been received.
- FCC LICENSE: John has discovered obtaining a new FCC license is more difficult than anticipated, so he is negotiating with Trinity Center to continue under their license.
- ADJOURNMENT: The meeting was adjourned at 8:21 P.M.

BeeJay Groves, Secretary