

COFFEE CREEK VOLUNTEER FIRE DISTRICT
REGULAR BOARD MEETING MINUTES
January 26, 2012
(postponed from January 19, 2012 due to snow)

- PLACE AND DATE: The regular monthly meeting of Coffee Creek Volunteer Fire District Board of Directors
Thursday, January 26, 2012
- CALL TO ORDER: The meeting was called to order at 6:00 p.m. by President Larry Fitzsimons.
- MEMBERS PRESENT: Larry Fitzsimons, John Eaker, Ken Comer, Debbie Amoss, Dave Overly & Lynette Vandergrift. Not present- Keith Groves, Sherri Cooper & George Lawrence.
- OTHERS PRESENT: Chief Rusty Mauk
- MINUTES: Approved Minutes of Nov. 17, 2011 reg. meeting & Nov. 22, 2011 special meeting.
- PUBLIC COMMENT: Rusty asked that the Board recognize Buddy McDonald for clearing the snow from the Fire Hall parking areas. Larry will write a Thank You to Buddy. Rusty also expressed his concerns for the fire trucks being able to respond to fires on the side roads around Coffee Creek that are not being cleared by the county after heavy snow. No room for the trucks to turn around. John will contact Trinity County DOT.
- TREASURER'S REPORT: Current financial status reported by Treasurer Ken comer.
- MED./FIRE REPORTS: Chief Rusty Mauk reported 5 medicals, 0 fires, 1 auto accident, 2 Public assists and 5 trainings in Coffee Creek for Nov/Dec 2011. Rusty advised the board of an additional cost of approx. \$150.00 ea. for the 2 responders taking the EMT course.
- COMMUNICATIONS: Rusty reminded the Board that the first week of May is the mandatory narrow band change over. John will call RWS for more details. Rusty also reported we will be getting 5 new pagers through a grant from the Fire Chief's Assoc.
- VEHICLE MAINT: Fred Maddox still researching info on the foam & still working on leaky water tank in #1332. Rusty will be sending the new drafting hoses back as they were the wrong diameter. Rusty also reported that the hydraulic motor for the Jaws of Life was sent out for repair. It is back and working.
- BUILD & GROUNDS: Dave reported that he has purchased a new security system for the Fire Hall. He also advised the Board that a new computer should be purchased for the Treasurers use. Current computer is outdated. He will check on prices.

CORRESPONDENCE: U.S. Census report. Dave will complete.

OLD BUSINESS:

Fund Raising Ideas: 1st Chili Feed meeting will be Feb. 3, 1:00 at Fire Hall.
Audit progress: Ken handed out finished audit copies. Reported we got a clean audit. John made a motion that we approve audit, Lynette seconded motion. Motion approved. Per Diem for Ken discussed. Implemented per auditors plan.
Authorized Check
Signer' Status: Done
Policy Committee: None
Newsletter Status: Larry reported \$2,075 received as of 01/26/12, from last year's newsletter.

NEW BUSINESS:

New cleaning contract: Dave reported that Joanne Turner Engle is now cleaning the Fire Hall. Ken made motion we accept independent contract with Joanne. Lynette seconded the motion. Motion approved with John Eaker abstaining.
Mail pick up: Lynette was given a key to fire district mail box. She will pick up the mail and give to BJ.
1099 guidelines: Ken asked for guidelines for reporting 1099 misc. He said that QuickBooks used \$600 for all services including parts & labor. Debbie gave him her definition of a subcontractor as one who came to her business with a product and installed it.
Audit for requiring
"President's" signature: Done
GSRMA appraisal: John reported to the Board that GSRMA had an appraisal done on the Fire Hall. He found an error in the values. He will follow up.

CLOSED SESSION:

ADJOURNMENT: Meeting adjourned at 8:05 p.m. Minutes taken by Debbie Amoss in the absence of Secretary BJ Groves