Memorandum of Understanding
June 3, 2008

CSD/VFD Fund Sharing Guidelines

This document is intended to provide guidelines as to how the Trinity Center Community Services District (CSD) and Volunteer Fire Department (VFD) funds will be used to support the obligations of the CSD and the VFD. This is a guideline and, when necessary, may be violated within the constraints of the governing charters and policies of both organizations.

The underlying principle behind this document is that the predominant purpose of both CSD and VFD funds is to maintain the highest possible level of fire protection and medical emergency services in the Trinity Center area. It is also important to realize that while the VFD funds are governed separately from the CSD, any assets purchased with VFD funds become assets of the CSD and the CSD will ultimately become responsible for them.

The CSD is responsible for the normal operation and maintenance related to the VFD personnel, facilities and equipment. Hence, normal operational costs of the VFD will be paid from the CSD account. On occasions when the CSD is unable to pay all of the normal operating costs, the VFD funds may be used to keep the VFD emergency services whole and intact. VFD funds may also be used if/when significant costs occur that will obviously exceed budgeted costs in a particular CSD account (i.e. major equipment repair requirement). VFD funds contributed to the CSD will not be used for non Fire Department purposes (i.e. – street lighting).

The VFD funds are primarily intended to provide for upgrades, improvements and enhancements to the VFD's facilities, equipment and capabilities. Hence department capability improvements will normally be paid for from the VFD funds. When opportunities for improvement occur and VFD funds are limited, CSD funds may be used, as approved by the CSD Board, to augment the VFD funding effort.

Recognizing that budgeted operating expenses may exceed CSD tax revenue on occasion, and recognizing that the TCVFD supports residents outside of the district boundaries and that those residents tend to support the VFD through contributions to the VFD, it is appropriate for the VFD to commit to provide some funding to the CSD account to make the revenue and expense budgets balance and to ensure provision of fire/rescue/EMS services to the North Trinity Lake area.

Signed Copy on File
Chairman, CSD Board of Directors

Chief – Trinity Center VFD