

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Jan. 3, 2012

The meeting was called to order by Glen Ahmann at 6:33 p.m. Other members present: Drew Rusnak and Dewey Baird. Mike McHugh and Virginia Allin were absent. 9 members of the public were also present.

## Announcements

Glen Ahmann explained that Mike McHugh is in Weaverville training on fire engines for the Fire Dept. and Virginia Allin is out of town.

Minutes of the meeting were posted on the web site and were available at the meeting. It was moved by Drew Rusnak that the minutes be accepted as written. It was seconded by Dewey Baird. The minutes were accepted as written.

CSD Financial report was passed out and the balance was read.

TCVFD Financial report was passed out and the balance was read.

TCVFD Auxiliary Financial report was passed out and the balance was read. Linda Magni reported that the funds have been moved to the Fire Dept. and the balances reflect that move.

## Unfinished Business

New Fire House Building Committee report - Fire House Construction Project –Dewey Baird reported that the timers have been installed on the heaters at the fire house. Dewey is still waiting for estimates on replacement of the overhead bay heaters. Dewey also reported that the meeting he has been trying to set up with Wyatt Paxton regarding consulting to discuss codes, permits and estimates on modifications to the existing fire house has been scheduled for Jan. 23, 2012 at 1:30pm. Dewey thanked Glen Ahmann for serving another term as Director and Drew Rusnak for serving on the Board.

## Communications & Director Reports

Jan Bellinger reported that an invoice from Blomberg & Griffin has been received for the annual audit. The payment is going to be postponed this month because the audit report is still under review and revision. It was just received 12/30/11. Glen Ahmann spoke with David Farnsworth and he indicated that the delay in payment should not be a problem.

Glen Ahmann explained that the CSD switched from Gregor (Emerald) accounting for the annual audit this year to Blomberg & Griffin out of Stockton. An accountant from Blomberg came out to the fire house to get the audit information. The CSD received a draft audit report that there were some issues with. Glen has been working on the report with David. The main issue was that there are two types of accounting: cash basis and accrual basis accounting. The CSD has been using a cash basis accounting

system and Bloomberg has informed us that to meet Standard Accounting Practices the audit needs to be done using accrual basis accounting. There were some adjustments that Blomberg needed to do that Gregor did not do in the years they did the annual audits. Glen is working on the figures with David and the report should be finalized soon. The report should be ready to submit for approval at the Feb. meeting. David indicated that no accounting errors or omissions have been found. He also indicated that the change to accrual basis accounting is an issue for the audit only; we do not need to change our accounting processes.

### Public Comment

Luke Lucas reported that he has a call into Mark Bronson from ISO for an update on the audit but has not received a call back. Ken Rieke reported that the audit could take up to six months and it has only been about three.

Wyatt Ribarich presented the Board members, Fire Chief and Assistant Chief with a small gift to thank them for all of their service to the community.

Glen reported that at the last meeting he planned on having a six month financial budget review at this meeting. Since all of the Board members are not present and this meeting is so early in the month and calendar year it was decided to postpone this until the Feb. meeting.

### New Business

Elect new Chair and Vice Chair-Glen Ahmann explained that once a year the Chairman and Vice Chairman positions are elected. Glen reported that Mike McHugh has indicated that he would be willing to serve as Chairman again this year. Virginia Allin has indicated that she is not interested in serving as Chair or Vice Chair. Glen Ahmann is willing to serve as Vice Chair again. Drew Rusnak made a motion to elect Mike McHugh as Chairman and Glen Ahmann as Vice Chairman. The motion was seconded by Dewey Baird. The motion passed.

### Fire Dept. Report

Ken Rieke passed out and read the fire dept. report. Ken reported that there has been excellent response from the Trinity Center VFD volunteers on calls. There is a lot of enthusiasm from the volunteers. The volunteers have been working on the trucks on their own time. There are three volunteers in truck training to get their license to drive the trucks. There are also three volunteers in the EMT training class who should graduate in Feb. The volunteers who are in the EMT class should be able to get their ambulance license soon as well. Ken reported that TC VFD has eleven volunteers now. This will give the TC VFD six EMT's, one Paramedic and five heavy truck drivers.

### Bills for Payment

The list of bills to be paid was passed out. Glen reported that Coffee Creek VFD had committed to help pay for some of the costs to get the ambulance (306) brought up to ALS standards. After some discussion a motion was made by Dewey Baird that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed that the following bills be paid:

### **Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$37.90
Trinity PUD- Street Lights	\$140.58
TDS Telecom-Telephone	\$50.21

Jan Bellinger-Salary	\$350.00
<b>Special Expenses</b>	
Jan Bellinger-Postage-Stamps	\$44.00
Northwestern Propane-12/13/11 & 12/29/11	\$325.78
Glen Ahmann-DMV Physical for Ambulance	\$76.00
Fred Maddox-Replace Windshield Pump-306	\$111.25
Trinity County DOT-Fuel-11/1/11-11/30/11	\$67.37
Trinity County Life Support-Medical Supplies to re-stock 306 from 2/28/11-11/5/11	\$759.33
Life Assist-Medical Supplies for 306 needed for inspection	\$103.26
Trinity Hospital-Meds for 306-12/8/11-12/29/11	\$907.37
Total - Checks for payment	\$2,973.05
Balance as of 12/31/11	\$136,770.87
New Balance	\$133,797.82

Adjournment

Meeting adjourned at 6:48 p.m.

Items for next meeting agenda:

New Fire House Building Committee report  
Six month Financial Review

Next Meeting: Feb. 7, 2012

Jan Bellinger – Secretary

## **TCVFD ACIVITY REPORT FOR DECEMBER 2011**

### **Fire**

**Coffee Creek – 0**  
**Trinity Center –1 (Smoke check)**  
**CM-LFE-LC -0**

### **Medicals**

**Coffee Creek – 1**  
**Trinity Center – 2**  
**CM-LFE-LC –**  
**Minersville-**

### **Traffic collision**

**Coffee Creek -1**  
**Trinity Center-0**  
**CM-LFE-LC – 0**

### **Public Assist:**

**Coffee Creek 1**  
**Trinity Center 1**

**Trainings – 2**

**Total events –9**